

CONFIRMATION OF ENROLMENT FORM

Completion of this Confirmation of Enrolment form and the return to school acknowledges your acceptance of the Offer of Place, Enrolment Agreement and Financial Obligations.

CONFIRMATION OF STUDENT ENROLMENT DETAILS

School Name	<input type="text" value="GUARDIAN ANGELS'"/>	School Suburb	<input type="text" value="WYNNUM"/>
Student's Legal Surname	<input type="text"/>		
Student's Legal First Name	<input type="text"/>		
Student's Preferred Surname <i>(to be used only with Principal's approval)</i>	<input type="text"/>		
Student's Preferred First Name <i>(if different from Legal First name)</i>	<input type="text"/>		
Student's Date of Birth	<input type="text" value="dd/mm/yyyy"/>		
Year Level	<input type="text"/>		
Enrolment Start Date	<input type="text" value="dd/mm/yyyy"/>		

CONFIRMATION OF PARENT/LEGAL GUARDIAN/CAREGIVERS (1*) DETAILS

*Number (1) parent is person who will receive text messages (these can only go to 1 parent). This person is also the 1st contact for emergencies.

Legal Surname	<input type="text"/>		
Legal First Name	<input type="text"/>		
Other Given Names	<input type="text"/>		
Preferred Surname <i>(if different from Legal Surname)</i>	<input type="text"/>		
Preferred First Name <i>(if different from Legal First name)</i>	<input type="text"/>		
Title <i>(e.g. Mr/Ms/Dr)</i>	<input type="text"/>	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth	<input type="text" value="dd/mm/yyyy"/>		
Residential Address <i>(not a post office box)</i>	<input type="text"/>		
Postal Address <i>(if different to Residential)</i>	<input type="text"/>		
Mobile Telephone Number	<input type="text"/>	<input type="checkbox"/>	<i>(Number priority order 1st, 2nd, 3rd)</i>
Home Telephone Number	<input type="text"/>	<input type="checkbox"/>	
Work Telephone Number	<input type="text"/>	<input type="checkbox"/>	
*Email Address	<input type="text"/>		

***This unique email address is used for all school communications including emails, parent portal, permission slips, and fee statements. Parents who are also BCE employees require a personal email address. The BCE employee email is not acceptable for accessing 'Parent' platforms.**

CONFIRMATION OF PARENT/LEGAL GUARDIAN/CAREGIVERS (2) DETAILS

Legal Surname	<input type="text"/>	
Legal First Name	<input type="text"/>	
Other Given Names	<input type="text"/>	
Preferred Surname <i>(if different from Legal Surname)</i>	<input type="text"/>	
Preferred First Name <i>(if different from Legal First name)</i>	<input type="text"/>	
Title <i>(e.g. Mr/Ms/Dr)</i>	<input type="text"/>	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth	<input type="text" value="dd/mm/yyyy"/>	
Residential Address <i>(not a post office box)</i>	<input type="text"/>	
Postal Address <i>(if different to Residential)</i>	<input type="text"/>	
Mobile Telephone Number	<input type="text"/>	<input type="checkbox"/> <i>(Number priority order 1st, 2nd, 3rd)</i>
Home Telephone Number	<input type="text"/>	<input type="checkbox"/>
Work Telephone Number	<input type="text"/>	<input type="checkbox"/>
*Email Address <i>(must be different email to Caregiver 1)</i>	<input type="text"/>	

****This unique email address is used for all school communications including emails, parent portal, permission slips, and fee statements. Parents who are also BCE employees require a personal email address. The BCE employee email is not acceptable for accessing 'Parent' platforms.***

ADDITIONAL CONTACT PERSON DETAILS

The following additional Contact Person Details refers to any person nominated by the Parent/Legal Guardian/Caregiver as providing some degree of care, acting as an emergency contact and/or having financial responsibility.

Legal Surname	<input type="text"/>	
Legal First Name	<input type="text"/>	
Other Given Names	<input type="text"/>	
Preferred Surname <i>(if different from Legal Surname)</i>	<input type="text"/>	
Preferred First Name <i>(if different from Legal First name)</i>	<input type="text"/>	
Title <i>(e.g. Mr/Ms/Dr)</i>	<input type="text"/>	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth	<input type="text" value="dd/mm/yyyy"/>	
Residential Address <i>(not a post office box)</i>	<input type="text"/>	
Postal Address <i>(if different to Residential)</i>	<input type="text"/>	
Mobile Telephone Number	<input type="text"/>	<input type="checkbox"/> <i>(Number priority order 1st, 2nd, 3rd)</i>
Home Telephone Number	<input type="text"/>	<input type="checkbox"/>
Work Telephone Number	<input type="text"/>	<input type="checkbox"/>

ADDITIONAL CONTACT PERSON DETAILS CONTINUED.

*Email Address

(must be different email to Caregiver 1,2)

**This unique email address is used for all school communications including emails, parent portal, permission slips, and fee statements. Parents who are also BCE employees require a personal email address. The BCE employee email is not acceptable for accessing 'Parent' platforms.*

What is the relationship of this person to the student?

Does this person perform any of the following roles in regard to the student?

Emergency Contact

Yes (indicate the priority be contacted e.g. 1st, 2nd, 3^d, 4th)

No

Legal Guardian

If this person is not a birth or adoptive parent, then legal documentation must be attached.

Yes

No

Caregiver

A person who has responsibility for the general wellbeing of a student on a day-to-day basis.

Yes

No

Is this person to receive any of the following forms of Communication?

Report Cards/Progress Reports

Yes

No

Newsletters

Yes

No

Invitations

Yes

No

Parent Portal Access

Yes

No

Does this person reside with the student?

Yes

No

Does this person require the assistance of an interpreter?

Yes

No

ACCEPTANCE OF ENROLMENT AGREEMENT

1. I/We as the person/s responsible for the student, commit to fully supporting the school in its mission to foster the student's growth in a Catholic Community. I/We will support the school's Mission Statement and will encourage the student with the living out of its core values.
2. I/We accept and support the Behaviour Policy and Uniform Policy. These support student management and are important for the safety and welfare of students.
3. I/We accept and support all other School Policies and Procedures. These have been formulated for the effective management of the school and support of students.
4. I/We understand that the student will use Computing Resources connected to the internet and that they will be required to accept conditions of use of this resource.
5. I/We accept that the student will participate in External Activities such as excursions, camps, and work programs as part of the educational program. I/We will support these activities by ensuring an appropriate response is provided to school communications in relation to these by the dates indicated in each request.
6. I/We consent to the school by its servants or agents seeking Medical or Dental Advice on behalf of the student as it sees fit in the event of accident or illness and, if in the opinion of an attending medical or dental practitioner or medical officer, the student requires medical or dental attention or treatment including, but not limited to, the administration of anaesthetic, blood transfusion or the performance of any surgical operation, to such medical or dental practitioner or medical officer giving such attention or treatment. The consent is valid at all times while the student is in the custody of the school including, but not limited to, such times as the student is at school, is present at school camps or is attending or participating in a work experience program, outing, excursion or function.
7. I/We understand that the school will take all reasonable care in the event of the student suffering accident or illness but that it will not be responsible for the costs of any medical or dental attention or treatment administered to the student in such an event nor will it be responsible directly or indirectly for any act or omission of any medical or dental practitioner or medical officer attending or treating the student.
8. I/We (*tick one box only*)
 - certify that the student does not to my knowledge suffer from any illness or disability which might interfere with or inhibit any medical or dental attention or treatment.
 - give notice that the student suffers from the following illnesses or disabilities and/or takes medication which might interfere with or inhibit any medical or dental attention or treatment but certify that to my knowledge the student does not suffer from any other illnesses or disabilities or take medication which might interfere with or inhibit any medical or dental attention or treatment:
9. I/We have fully and accurately disclosed any information required by the school for its consideration in determining the enrolment of the student and understand that non-disclosure of relevant information will make the application, offer of enrolment and acceptance invalid.

Signature of Parent/Legal Guardian/Caregiver

Full Legal Name

Relationship to Student

Date Signed

Signature of Parent/Legal Guardian/Caregiver

Full Legal Name

Relationship to Student

Date Signed

<input type="checkbox"/> Option 2: SOLE FINANCIAL RESPONSIBILITY <i>100% responsibility is allocated to one person who is nominated as the Account Holder. Where only one party, e.g. a mother <u>or</u> a father, assumes financial responsibility for 100% of the account</i>		% of Fees, Levies and Charges
Account Holder Full Name:		100%
Acceptance:	Account Holder Signature	
Date Signed:	_ d _ d / _ m _ m / _ y _ y _ y _ y _	
<input type="checkbox"/> Option 3: SPLIT FINANCIAL RESPONSIBILITY <i>Split financial responsibility is allocated to each party. Individual statements are sent to each Account Holder. Where multiple parties are financially responsible for a portion of the account, e.g. mother - 50% <u>and</u> father - 40% <u>and</u> a grandmother - 10%.</i>		% of Fees, Levies and Charges
Account Holder 1 Full Name:		_____ %
Acceptance:	Account Holder 1 Signature	
Date Signed:	_ d _ d / _ m _ m / _ y _ y _ y _ y _	
Account Holder 2 Full Name:		_____ %
Acceptance:	Account Holder 2 Signature	
Date Signed:	_ d _ d / _ m _ m / _ y _ y _ y _ y _	
Account Holder 3 Full Name:		_____ %
Acceptance:	Account Holder 3 Signature	
Date Signed:	_ d _ d / _ m _ m / _ y _ y _ y _ y _	
Account Holder 4 Full Name:		_____ %
Acceptance:	Account Holder 4 Signature	
Date Signed:	_ d _ d / _ m _ m / _ y _ y _ y _ y _	
Total (must equal 100%)		100 %

INFORMATION COLLECTION NOTICE

Information we collect: Brisbane Catholic Education collects and records personal information, including sensitive information about students and their parents/legal guardians (parents), and volunteers, before and during the course of a student's enrolment at a BCE school. Laws governing or relating to the operation of schools require that certain information is collected and/or disclosed, including sensitive information. These may include Education, Public Health and Child Protection laws. We may ask you to provide health and medical information about students from time to time. This is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act 1988.

Purpose of collection: The primary purpose of collecting and recording this information is to enable the provision of a quality Catholic/Christian education. In addition, some of the information we collect, and record is to satisfy the school's legal obligations, particularly to enable the school to discharge its duty of care to students and parents. This information may also be used to perform necessary associated administrative activities, which will enable students to take part in activities at the school and for appropriate parish purposes.

Disclosure of information: BCE and its schools may disclose personal and sensitive information about students and their parents/legal guardians to others, including, but not limited to, personnel within the BCE office, other BCE schools, other related church entities/agencies, third parties for educational, administrative and support purposes, including medical practitioners, people providing administrative or financial or other services to schools (such as specialist visiting teachers and consultants, volunteers and counsellors, providers of learning and assessment tools), assessment and educational authorities including the Australian Curriculum, Assessment and Reporting Authority (ACARA) and NAPLAN Test Administration Authorities (who will disclose it to the entity that manages the online platform for NAPLAN), for other purposes set out in BCE's Privacy Policy, to exercise a duty of care, to anyone you authorise the school to disclose information to and to anyone to whom the school is required or authorised to disclose the information to by law, including child protection laws. In addition, we may be required by law to disclose this information to government departments, both State and Federal (including for policy and funding purposes). Personal information collected from students is regularly disclosed to their parents/guardians. BCE schools may use online or 'cloud' service providers to store personal information and to provide services that involve the use of personal information, such as services relating to email, instant messaging and education and assessment applications. Some limited personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's server which may be situated outside Australia. On occasions, information such as academic and sporting achievements, student activities and other news may be published in newsletters, magazines, and on the school website and school social media accounts. This may include photographs and videos of student activities such as sporting events, school camps and school excursions. BCE may include your contact details in a class list and school directory.

Changing schools: Where a student enrolls at (and has been accepted by) a new BCE school, BCE and the previous school may disclose certain personal and sensitive information relating to the student (and their parents) to the new school to facilitate the transfer of the student, to look after the student's educational, social, spiritual and medical well-being (and that of other students at the new school) and to enable the new school to exercise its duty of care. The disclosure is **not** for any purpose relating to the new school's decision as to the student's suitability for enrolment. The information that we disclose may include:

- Personal information including:
 - o student name, contact details (including next of kin), date of birth, gender, language background, previous school and religion;
 - o parents' names and contact details, education, occupation and language background;
 - o results, records, notes and reports (if relevant to the student's continuing education).

- sensitive information including:
 - o health information (such as details of disability and/or allergies, learning supports, medical reports, counselling reports and names of doctors), health fund or Medicare information;
 - o court orders;
 - o information about referrals to government welfare agencies, notes of criminal activity or concerning behaviour (such as weapons, drugs, bullying or harassment);
 - o court orders and domestic violence orders.

Disclosure to the new school will be on a secure basis and limited to only those personnel at the new school who need to have access to the information. If any of the information we hold about you has become out of date or inaccurate, please advise us so that we can update it accordingly before it is transferred to the new school.

Providing information on behalf of another person: If you provide the school with the personal information of others, such as a student’s other parents, doctors or emergency contacts, we request that you inform them that you are disclosing that information to all BCE schools and why. They should also be informed that they can access that information if they wish and of the contents of this notice generally.

Fundraising: The school may from time to time engage in fundraising activities. Information received from you may be used to make an appeal to you or be disclosed to organisations that assist in the school’s fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.

Access and correction: BCE’s Privacy Policy sets out how parents or students may seek access to and correction of their personal information which the school has collected and holds. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the school’s duty of care to a student or where students have provided information in confidence. Any refusal will be notified in writing with reasons if appropriate. The BCE Privacy Policy also sets out how parents/guardians and students may complain about a breach of privacy and how the complaint will be handled.

Our privacy position: BCE is bound by the Privacy Act 1988 and the thirteen (13) Australian Privacy Principles. The BCE Privacy Policy detailing BCE’s practices and procedures for the use and management of the personal and sensitive information it collects and records can be accessed on the school’s website or the BCE website www.bne.catholic.edu.au. Alternatively, a hard copy of the statement may be provided on request.

Your consent: If we do not obtain the personal and sensitive information referred to above, we may not be able to enrol or continue to enrol your student. Please sign where indicated below to confirm that BCE is authorised to collect, use and disclose the personal and sensitive information as described above.

Name of School

Guardian Angels’ Wynnum

Signature of Parent/Legal Guardian/Caregiver

Full Legal Name

Relationship to Student

Date Signed

d d / m / y y y

Signature of Parent/Legal Guardian/Caregiver

Full Legal Name

Relationship to Student

Date Signed

d d / m / y y y

ACCEPTABLE USE OF DEVICES AND DIGITAL RESOURCES STATEMENT

Devices and digital resources have become of critical importance to schools in facilitating and supporting learning and teaching. **Technology resources are provided to students for educational purposes only.**

Guardian Angels' School have established significant digital resources to support these activities. This includes technology provided on school grounds and school owned technology that may be taken off the school grounds with permission from the school. *Guardian Angels' School* has specific guidelines relating to the use of technology.

This document has been developed to inform users of their rights and responsibilities when using devices and digital resources, consistent with Brisbane Catholic Education's requirements that all such resources are used in an ethical, legal and responsible manner.

The requirements and rules set out below apply to all *Guardian Angels' School* technology resources whether they are accessed through devices owned by the school or through privately owned devices.

Please read this document carefully. Each student and his/her Parent/Legal Guardian must sign the acknowledgment to confirm that they understand the requirements of acceptable use and the potential consequences of a breach of this document.

Responsibilities of Users

Permitted use of technology resources

1. Students must only access *Guardian Angels' School* technology resources for schoolwork.

Students must not:

- buy or sell items or services over the internet.
- access or enter online communication outside of school authorised platforms.
- access, post or send inappropriate digital content. This includes but is not limited to; content that is illegal, dangerous, obscene, offensive or could be considered bullying or harassment.
- amend documents created by another person without the author's consent.
- download, install or use unauthorised computer applications.
- deliberately install viruses or other malware.
- gain unauthorised access to any system or information by any means.
- use technology to attack or compromise another system or network.

Confidentiality and Cybersafety

2. Students should be aware that material they post online (including social media sites) is **public**. The content of public posts may have personal implications for students if, for example, potential employers access that material. The content of posts also reflects on our educational institution and community. Once information is on the internet it may not be possible to remove it. Students must be aware of their digital footprint and the lasting impact that it can have to their lives and that of others.
3. For the safety of students, personal information about themselves or others should not be published publicly. For example, students should not post their own or anyone else's address, telephone number or other personal details online. Students should not distribute someone else's personal information without informed consent from the individual or their guardian.

4. Students should be aware that persons on the internet might not be who they say they are. Students must not arrange to meet persons who they have met online.
5. **Guardian Angels' School** may also be required to inspect or provide copies of electronic communications where required to by law, or where the investigation of possible misuses of technology resources is required.
6. Students should be aware that 'Cloud' based tools and services are used for data storage and learning opportunities. Some of these services may store data on servers located outside Australia.

Cyberbullying and defamation

7. Students are prohibited from using digital or online tools to communicate or publish derogatory, impolite, or unkind remarks about others, or to send threatening, harassing, or offensive messages. Improper use of digital platforms and resources may result in defamation and be referred to legal authorities.

Security

8. Students must regularly check for and complete updates on their devices to ensure they remain secure.
9. Students must use a secure password or passphrase and keep their username and password information private. The password should be changed regularly in line with the Australian Curriculum and should be difficult for other people to guess. Students should take steps to ensure their device is inaccessible to others when unattended, e.g. lock screen.
10. Students must not use another person's name and password to access resources.
11. Students must report a suspected breach of security to the school.

Copyright

12. The use of material from the internet may be a breach of copyright or other intellectual property rights. Students must not use **Guardian Angels' School** technology resources to copy, download, store or transmit any such material that may include music, images, videos or any other form of media.

Consequences following a breach of this Acceptable Use Statement

1. A breach of this statement will be taken seriously and may result in disciplinary action.
2. Any known breaches of these Acceptable Use conditions must be reported by **Guardian Angels' School** to Brisbane Catholic Education's Legal Counsel and/or Head of IT.
3. Examples of possible consequences range from within the school policy.
4. Students and Parents/Legal Guardians may be financially liable for damage caused to resources.
5. Cases of serious, deliberate, and/or criminal breach will be referred to external authorities and may result in civil or criminal proceedings.

DIGITAL RESOURCES CONSENT FORM

This consent form must be signed and returned prior to students being granted access to the Internet and school devices/ resources.

Parents/Legal Guardians are encouraged to review and discuss the contents of the *Acceptable Use of Devices and Digital Resources Statement* with the student and answer any questions that they may have. Any queries in relation to this material should be directed to **Veronica Tomerini-Smith on 3396 4486**.

By signing this Consent Form, both Parents/Guardians and students are agreeing to the terms of access as set out in the *Acceptable Use of Devices and Digital Resources Statement* and acknowledge they will be responsible in the event of any breach and that appropriate disciplinary steps may result.

Parent/Guardian Consent

As the parent or legal guardian of the student named below, I grant permission for them to access the technology resources, including email and the internet. I understand it is my responsibility to supervise any student device use and internet access other than at the school. I understand that access is granted to students subject to the restrictions contained in the *Acceptable Use of Devices and Digital Resources Statement* and that if breached, consequences may follow.

I acknowledge that some material available on the internet may be objectionable and that in addition to the *Acceptable Use of Devices and Digital Resources Statement*, I have discussed appropriate restrictions for the student when accessing or sharing information or material over the internet. I understand that Brisbane Catholic Education (BCE) and/or the school may remotely access school-owned student devices for management purposes. Devices are managed by BCE's supported Mobile Device Management software.

I understand that the school may disclose personal information about an individual to an external service provider for the limited purpose of storing and managing the information, for instance, when using public internet services to create learning and teaching content. The school may also disclose personal information to overseas service providers, for instance, when storing data with 'cloud' service providers, whose servers are situated outside Australia. Whilst, BCE takes all reasonable steps, in some cases, there may be an unauthorised disclosure of student personal information by third parties (for example, in case of a data breach of information held by the third party) which the school and/or BCE cannot control.

(Further information is outlined in Brisbane Catholic Education's (BCE) Privacy Statement, which sets out how each school and the BCE Office (BCEO) manages personal information provided to or collected by it. Refer to - www.bne.catholic.edu.au/aboutus/legals/Pages/Privacy.aspx)

Parent/legal guardian name: _____

Signature: _____ **Date:** _____

Student acceptance

I agree to comply with all requirements as set out in the Acceptable Use of Devices and Digital Resources Statement and all other relevant laws and restrictions in my access to the various technology resources through the Brisbane Catholic Education (BCE) network.

Student name: _____

Signature: _____ **Date:** _____
(Younger students may have parent sign on their behalf)

MEDIA CONSENT PERMISSION FORM

What is this consent form for?

Brisbane Catholic Education (BCE) administered schools collect digital, photographic and multimedia images of students for a wide range of reasons, such as:

- student participation at school and in school events;
- celebrating student achievements; and,
- promotion of an individual school, and/or BCE, and/or our associated entities.

These images are considered “personal information” of students. The Privacy Act 1988 (Cth) and the BCE Privacy policy regulates how BCE schools collect, use and disclose the personal information of students and families. BCE’s Privacy policy can be accessed on each school’s website or at <https://www.bne.catholic.edu.au/aboutus/legals/Pages/Privacy.aspx>

Media access is managed and supervised by BCE and schools:

- the school and BCE have the right to refuse media access where it would, in the opinion of the Principal and BCE, interfere with the student’s well-being or with the operation of the school;
- media access to BCE facilities is entirely at the discretion of BCE; and,
- media access to students will be managed by representatives of the school and BCE.

BCE schools require informed consent from parents/legal guardians and in some cases students, to use their images. The consent form on the following page outlines various consent permissions.

Who should sign the consent form?

The student’s parents/legal guardians should sign the form, along with the student themselves if age appropriate and certainly if the student is legally an adult (18 years of age or over). This ensures that the student is aware consent has been given or withheld. Regardless of the consent type provided, parents/legal guardians should inform the student of their decision in an age-appropriate manner.

While the school and BCE will make all reasonable efforts to ensure that only appropriately authorised persons complete the consent form and sign the authorisation section, BCE will not be responsible for circumstances in which it is misled as to the identity and authority of that person.

Choose one type of consent from the options listed overleaf.

What happens to the consent form once it is filled out and signed?

The consent form will be placed on the student’s file or record and retained by the school on behalf of BCE. If requested, a copy of the form will be made available to the student and/or the student’s parents/legal guardians. You may, at any time, amend the consent you provide by contacting the school and completing a new form.

What happens to photographs, videos and sound recordings published previously if I decide to amend my consent from Public to a lower level?

If Public Consent is revoked, no new public use will be made of the student’s image or personal information. Due to the viral nature of the internet – and especially of social media – BCE cannot guarantee that all images published prior to revocation of consent will be able to be removed from the internet. Should you require any further information, please contact your school’s Principal.

Student's legal name

Student's date of birth

Please choose **one** type of consent from the options below

<p>Your School Community (limited consent)</p> <input type="checkbox"/>	<p>The student/I may be photographed, videoed or recorded, for use in mediums such as, but not limited to:</p> <ul style="list-style-type: none"> • school and parent portals that are password protected. Published material may include: <ul style="list-style-type: none"> • school newsletters • announcements and blogs • photo libraries • school-based publications such as yearbooks • formal school, class or individual photos. <p><i>I authorise the school and BCE to take and use any photographs, video or sound recordings of the student/me and any other reproductions or adaptations of the student's/my likeness or the student's/my work ('the material'), or the student's/my name either in full or part, in any school or BCE authorised publication, production and presentation, or password protected portals. I also authorise the school, BCE and its approved contractors to take formal class and individual photographs of the student/me, which may be displayed on school premises and distributed to other students, their families and staff.</i></p>
<p>Public (broad consent)</p> <input type="checkbox"/>	<p>The student / I, may be photographed, videoed or recorded, for use in all mediums permitted under Your School Community consent, plus:</p> <ul style="list-style-type: none"> • social platforms such as Facebook, Twitter, Instagram, etc • public websites - either school, BCE or other associated entities - that are not password protected. Published material may include: <ul style="list-style-type: none"> - public newsletters - performances - events • public publications and promotional material • public media events that may include: <ul style="list-style-type: none"> - student's selection in regional, state or national teams - visits made by VIPs to the school - news outlet's visits - publicity for the school and its events - participation in musical or dramatic performances or participation in community events such as ANZAC day commemorations. <p><i>I authorise the school and BCE to take and use any photographs, video or sound recordings of the student/me and any other reproductions or adaptations of the student's/my likeness or the student's/my work ('the material'), or the student's/my name, either in full or part, in any school, BCE authorised or associated publication, production and presentation, which may include publication on public websites operated by the school, BCE or associated entities (with or without password protection), social media sites and apps. I also authorise the school and BCE to grant supervised media access to the student.</i></p>
<p>None (no consent)</p> <input type="checkbox"/>	<p>The student / I, will not be photographed, videoed or recorded. They / I:</p> <ul style="list-style-type: none"> • will not be photographed for formal school, class or individual photos • will be asked to stand aside for photography, videoing and recording of performances and/or events. <p><i>I acknowledge that my child / I will not be photographed, videoed or recorded in any circumstance, other than student ID photo.</i></p>

Authorisation: I authorise and acknowledge the school and BCE to take the actions indicated above. I acknowledge that the student has/I have no rights in the material nor in any school, BCE or associated publication, production and presentation which includes the material described above. I understand I can amend my consent at any time.

Date	
Signature of student's parent/legal guardian	
Legal name/s of parent/legal guardian	
Signature of student (if appropriate)	
Legal name of student	

Language

First language spoken **TO your child?**

First language spoken **BY your child?**

The main language used at home?

Are there additional languages spoken at home?

Class Requests

There are many factors which are considered when planning future class groupings. This is a lengthy process and careful planning is taken to place students in class groupings which will optimise their learning. Parent input is welcome and will be considered. However, please be aware requests are not a guarantee of your child's class placement. All consideration is given, with no guarantees. Please have faith in the process that it is the responsibility of the Teachers and the Principal to make the final decision on classes.

Factors include: educational needs of students, the estimated numbers of students, the new intake, gender balance, school resources, facilities, emotional needs, behaviour, students with additional needs, teacher/carer observations and assessments.

Teacher Requests:

Requests for a specific teacher will not be considered in the placement process.

Friendship Considerations:

Parent input regarding friendship groups can sometimes be inconsistent. Requests can clash, when one family may request a friendship which conflicts with another family. Friendships often change for many students. We encourage students to develop new friends, which is a life skill and helps build resilience. Existing friendships are supported and encouraged at play times. Good friendships thrive and grow in these times and beyond school times. Parents are well placed to support these friendships.

Please complete Pre-Prep Education or Day Care setting attended

Name of Pre-Prep Education	Please tick	Please circle days attended	Name of Teacher
Mother Duck Childcare & Kindergarten			
405 Tingal Road, Wynnum		Mon Tue Wed Thur Fri	
59 Manly Road, Manly		Mon Tue Wed Thur Fri	
General Gordon Community Kindergarten			
18 Florence Street, Wynnum		Mon Tue Wed Thur Fri	
Goodstart Early Learning			
203 Wondall Road, Wynnum West		Mon Tue Wed Thur Fri	
3 Crawford Road, Wynnum West		Mon Tue Wed Thur Fri	
231 Thornside Road, Thornside		Mon Tue Wed Thur Fri	
Milestones Early Learning			
976 Manly Road, Tingalpa		Mon Tue Wed Thur Fri	
Edge Early Learning			
200 Stradbroke Avenue, Wynnum		Mon Tue Wed Thur Fri	
Children @ Bay Terrace			
40 Bay Terrace, Wynnum		Mon Tue Wed Thur Fri	
Montessori Journey			
95 Glenora Street, Wynnum		Mon Tue Wed Thur Fri	
C&K Community Kindy			
26 Ashton Street, Wynnum		Mon Tue Wed Thur Fri	
Wynnum & Bayside Childcare			
64 Plaza Street, Wynnum		Mon Tue Wed Thur Fri	
Gundala Kindergarten			
416 Tingal Road, Wynnum		Mon Tue Wed Thur Fri	
Wings Early Learning			
18 Ernst Street, Manly		Mon Tue Wed Thur Fri	
Butterfly Childcare			
399 Manly Road, Manly		Mon Tue Wed Thur Fri	
Treehouse Early Learning			
70 Ernst Street, Manly		Mon Tue Wed Thur Fri	
Manly Community Kindergarten			
27 Harman Street, Manly		Mon Tue Wed Thur Fri	
Other			
		Mon Tue Wed Thur Fri	
		Mon Tue Wed Thur Fri	
		Mon Tue Wed Thur Fri	
Any additional comments to share?			